



Vacancies

We accept applications on an on-going basis for the Student Controller Programme. Based on the number of applications received the Authority will, on a periodic basis, invite those applicants who meet the minimum requirements to begin the selection process. [Click here](#) for more information and details on how to apply.

Unit Safety Officer

Closing Date for Applications

10 Mar 2020

Enquiry Contact Details

Applications, including details of career to date and a brief outline of how your skill set meets the requirements for the position sought, should be sent in strict confidence to: ciaran.buckley@iaa.ie

Directorate

Operations & Strategy

Reports To (Job Title)

Unit Safety Manager (USM) En-route/NAC or USM Terminal Services

Job Purpose

Provide a wide range of Safety Management Systems (SMS) and risk management advice and support necessary to Operations Management and staff on a day to day basis.

Direct Reports

None

Main Duties and Responsibilities

The IAA are currently seeking applications from appropriately qualified candidates for the position of Unit Safety Officer working within the IAA Air Navigation Service Provider's Operations and Strategy Directorate.

One position will be based at the Dublin Air Traffic Control Centre and one at the IAA Enroute centre in Ballycasey, Shannon.

The Unit Safety Officers will report to the Unit Safety Manager (USM). They must be capable of integrating into a small team that provides a wide range of Safety Management Systems (SMS) and risk management advice and support to Operations Management and staff on a day to day basis. The Unit Safety Officer must be flexible and adaptable and a competent and effect communicator.

Skills Required

- A third level qualification at degree level or equivalent (ideal but not essential). Consideration will be given to applicants with suitable and relevant experience
- Experience in safety/risk assessments, analysis, reporting, and follow up is desirable (preferably in a regulated industry)
- Excellent verbal and written communication and interpersonal skills
- A high level of motivation and customer focus and proven record of using initiative and judgement

Skills Desirable

Additionally, the following attributes would be desirable: -

- A working knowledge and understanding of safety management principles and risk assessment methodologies and processes is desirable
- An understanding of current regulatory requirements and future developments relevant to the Safety Management System (SMS)
- Safety Audit and/or survey knowledge/experience

- A high level of IT systems proficiency including all Microsoft Office Tools
- A broad knowledge of the IAA and the functions and operations of other relevant international authorities and aviation organisations such as the International Civil Aviation Organisation (ICAO), Eurocontrol, European Union Aviation Safety Association (EASA), Civil Air Navigation Services Organisation (CANSO)
- A proven track record of working independently

Relationships

Internal:

- General Managers
- Operations Managers
- Domain Managers
- Standards & Procedures Domain
- Heads of Service
- Safety Regulatory Division
- Head of Safety Management
- SMU Staff

External:

- Eurocontrol
- ICAO
- CANSO
- EU
- EASA
- DAA
- SAA
- Other Service Providers
- Customers
- Suppliers

How to Apply / Contact:

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As an organisation, our core values are instrumental in how we do business and interact with our customers and

colleagues, they are as follows:

- **Innovation:** We are constantly looking for new ways to do things
- **Respect:** For our customers and each other
- **Teamwork:** We are stronger together
- **Integrity:** We always do what is right
- **Service Excellence:** We exceed our customers' expectations

The closing date for receipt of applications is 17:00 hrs Tuesday 10th March 2020.

For general queries please contact Ciaran Buckley at +353 1 6031535.

The Irish Aviation Authority is committed to a policy of equal opportunity.

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